

Leaside Memorial Community Gardens

Board of Management Meeting

February 28, 2024, at 7:15pm – In Person & Hybrid

Minutes #835

Attendees: David Bannon (Chair); Janice Ivory-Smith; Glenn Asano; Kathleen Mackenzie; Lisa Villeneuve (Zoom); Craig Uyeno (Zoom); Lani Uyeno (Zoom), Robert Mitic (PF&R); Shawn MacKay (staff/Zoom); Jennifer Smith (staff)

Regrets: Councillor Robinson, Matt Baker, Dan Teguh

Call to Order

Mr. Bannon called the meeting to order at 7:17PM

Request from the Chair for conflict-of-interest declarations regarding any items on the agenda

No conflicts were identified.

Adoption of minutes of the prior meeting

Mr. Bannon called for any questions or amendments to the minutes of the January 24, 2024 board meeting. No questions or amendments were raised.

Motion to adopt the minutes of the January 24, 2024, board meeting moved by Ms. Ivory-Smith,
seconded by Ms. Mackenzie.

CARRIED.

Report of the Chair

Mr. Bannon opened a discussion of the proposed user group survey, providing details on the objectives of the survey. Ideally an opportunity to get feedback from all end-users of the facility. Board members discussed timing and implementation and it was agreed that it was important to get the survey out before the end of the season.

Ms. Villeneuve joined at 7:28PM.

Ms. Uyeno joined at 7:32PM.

Mr. Bannon provided an update on the meeting with Councillor Robinson and the team from Capital Works, held on January 27th. The project managers from Capital Works acknowledged the urgency in keeping the LMCg capital project on schedule and committed to exploring ways to start the roof portion of the project in 2024 and the balance on schedule starting Spring 2025.

Board members were updated on the East York Foundation's commitment to using the remaining funds to cover costs related to the HVAC in the offices, quotes for which Mr. Mackay has provided. Any surplus amount is being considered for work in the kitchen or the flooring in the management offices.

Report of Director of Operations

Mr. Mackay noted that he had only received one quote for the new security cameras, despite reaching out to several local providers. It was agreed that the initiative would be brought forward at the next meeting and would be presented to the Safety Committee as something that could be funded under their mandate.

Quotes for a replacement floor scrubber were presented.

Motion to proceed with the purchase of the Advance brand, walk-behind floor scrubber, at a cost of \$10,000 + HST moved by Ms. Ivory-Smith and seconded by Ms. Macenzie.

CARRIED

In addition, Mr. MacKay advised that he was deprioritizing the RFAM package for now.

Report of the Director of Business and Finance

Ms. Smith recapped the month-end financial performance.

Motion to receive the January 2024 financial reports made by Mr. Asano and seconded by Ms. Mackenzie.

CARRIED

Report of the Finance and HR Committee

Mr. Bannon reported that the debt reserve surcharge of \$20/hour on prime-time ice would no longer be required per the loan covenant, as the fund has now, as of end January, hit the mandated threshold. Ms. Smith confirmed that the surcharge remains in place on winter/spring ice contracts through May 31, but is not included on summer contracts (June/July/August.)

It was proposed that the prime-time ice rates for the 2024-25 season remain the same as the 2023-24 prime-time rates, inclusive of the \$20 surcharge. This will mean no net increase in ice rates for our primary customers but will afford a significant revenue lift to the facility providing the opportunity to invest in capital projects below \$50K and not covered by the City of Toronto.

Motion to hold the prime-time ice rates for the 2024-25 season at 2023-24 pricing, inclusive of the \$20 surcharge, moved by Ms. Ivory-Smith and seconded by Ms. Mackenzie.

CARRIED

Mr. Bannon shared that City Council has agreed to net the LMCG year-end finances for 2020-2021-2022 before calculating any surplus/deficit adjustments to the loan.

Report of the Community Relations and Operations Committee

Ms. Ivory-Smith advised that the committee is seeking quotes on the restoration and installation of the murals, and will prepare a proposal for the East York Foundation who have expressed that they will consider funding the project.

The RCAF flag is slated for installation in the stairwell and Mr. Mackay is investigating the best approach to doing so.

Details on the Special Occasion Permit for the Toronto Roller Derby beer garden were presented. Ms. Smith and Mr. Mackay will map out the proposed footprint and provide details to the board and to Toronto Roller Derby.

Ms. Ivory-Smith shared that LMCG had been asked if it would share its ice allocation data with the Future of Hockey Lab's "Open Ice" project. Ford Performance Centre is the first Ontario rink to agree to provide its data, to go along with the data being provided by facilities in Nova Scotia.

Motion to share ice allocation data with the FHL Open Ice project moved by Ms. Ivory Smith and seconded by Mr. Asano.

CARRIED

Ms. Ivory-Smith shared the committee's decision to remove the "no food and drink" sticker from the main entrance as this messaging is not supported by policy, nor is it realistically enforceable in this era of travel mugs.

Next Meeting:

The next meeting will be held on March 27, 2024

Motion to adjourn at 8:37 PM moved by Mr. Asano and seconded by Ms. Mackenzie

CARRIED.