

**Leaside Memorial Community Gardens**

**Board of Management Meeting**

**May 22, at 7:15pm – In Person & Hybrid**

**Minutes #838**

Attendees: David Bannon (Chair); Janice Ivory-Smith; Glenn Asano; Kathleen Mackenzie; Dan Teguh, Matt Baker, Shawn MacKay (staff); Jennifer Smith (staff), Robert Mitic (PF&R, by Zoom)

Regrets: Craig Uyeno, Lani Uyeno, Lisa Villeneuve,

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**Call to Order**

Mr. Bannon called the meeting to order at 7:15PM

**Request from the Chair for conflict-of-interest declarations regarding any items on the agenda**

No conflicts were identified.

**Adoption of minutes of the prior meeting**

Mr. Bannon called for any questions or amendments to the minutes of the April 24, 2024, board meeting. Mr. Baker noted that a correction needed to be made to the list of attendees and Ms. Smith amended the minutes accordingly.

Motion to adopt the amended minutes of the April 22, 2024, board meeting moved by Mr. Teguh  
seconded by Ms. Ivory Smith.

**CARRIED.**

**Report of the Chair**

Mr. Bannon expressed gratitude for Councillor Robinson's contribution to the board and to the community at large and shared the sympathy of the board and staff. It was noted that the celebration of life would be held on May 30<sup>th</sup>.

Mr. Bannon informed the board that the East York Foundation (EYF) has approved the quotes to upgrade the management office heating and cooling. Invoices related thereto will be sent to the EYF for payment using the remaining donations to the arena expansion. Any remaining funds are being considered for kitchen upgrades, however Mr. Mackay advised that recent quotes were more than \$30K. Additional quotes are being solicited.

The Pashby Sport Safety Fund and the EYF have agreed to fund the security camera upgrades and expansion. This work will commence shortly, and Mr. Bannon advised that at the next Safety Committee meeting we would propose the extension of railings around the northeast staircase.

Mr. Bannon updated the board with respect to the invitations to the LSC, LHA, and TLGHA to attend the LMCG board meetings. These will take place in September, October, and November of 2024.

### **Report of Director of Operations**

Mr. Mackay shared the key details of his monthly report. Attention was drawn to the need for a “No Pets” policy for the facility and the proposed policy was presented to the board. It was noted that the policy referenced “dogs” as opposed to “pets” and was amended accordingly.

Motion to accept the amended No Pets policy moved by Ms. Ivory Smith and seconded by Ms. Mackenzie.

Board members were referred to the materials provided by MetroLinx regarding construction work on the Ontario Line, which necessitates work in our parking lot. Mr. Mackay advised that this would result in the loss of 30 parking spaces on the northeast side of the lot, for roughly 5 months. Mr. Asano indicated he would speak with the business across Millwood to see if there might be an opportunity for overflow parking.

### **Report of the Director of Business and Finance**

Ms. Smith recapped the month-end financial performance, making note that a corrected AP aging report had been added. There are no AP items past 30 days. Similarly, there are no past due items in the AR aging. April financials show a surplus of \$48K and a YTD surplus of \$267K.

Motion to receive the April 2024 financial reports made by Mr. Asano and seconded by Mr. Teguh  
**CARRIED**

Ms. Smith referenced the success of the Patin Libre skating show presented by TO Live. She also shared that Toronto Roller Derby has confirmed they will present two tournaments at LMCG this summer, the second being a licensed event with a beer garden.

The board discussed the need to include cost recovery for events that play music in the William Lea Room. It was agreed that the new “Social Event” rates for the WLR would reflect the 4% increase previously approved, as well as an additional \$10/hour to offset the license fees payable to SOCAN and ReSound.

Motion to increase the social event rates by an additional \$10/hour made by Ms. Ivory Smith and seconded by Mr. Baker.

### **Report of the Community Relations and Operations Committee**

Ms. Ivory Smith noted that she is still waiting for a proposal for the restoration of the arena’s murals.

With regards to Remembrance Day, Ms. Ivory Smith has reached out to the RCAF foundation to begin conversations regarding an event in November 2024.

### **Report of the Finance and HR Committee**

Matters were covered in the report from the chair and the report of the director of business and

finance. Mr. Bannon advised that he would be unable to chair the next Finance and HR committee meeting and Mr. Teguh advised that he would step in.

**Other Business**

Ms. Mackenzie asked about the status of the user survey. Mr. Bannon advised it was not yet complete but would be ready for fall deployment.

Ms. Mackenzie asked if there was an update on the mandatory training for board members and it was noted that the City had not followed up with Mr. Bannon nor with the management team.

**Next Meeting:**

The next meeting will be held on June 26, 2024.

Motion to adjourn at 8:08 PM moved by Mr. Asano and seconded by Mr. Teguh

CARRIED.