

**Leaside Memorial Community Gardens
Board of Management Meeting Minutes
November 27, 2024 @ 7:15pm by Zoom and in-person**

Minutes #842

Attendees: Matt Baker (Chair), Dan Teguh (Treasurer, Vice-Chair), Janice Ivory-Smith (Chair, Operations/Community Relations Committee), Kathleen Mackenzie, Shawn Mackay (LMCG Management), Jennifer Smith (LMCG Management), Carlo Giuliani (Guest, LHA President), Catherine Cassidy, (Guest, LHA Coordinator and Ice Scheduler)

Regrets: Councillor Chernos Lin, Robert Mitic, Lani Uyeno, Lisa Villeneuve, Glenn Asano

Call to Order:

Mr. Baker called the meeting to order at 7:20PM.

Mr. Baker welcomed the guests from the Leaside Hockey Association.

Mr. Giuliani and Ms. Cassidy provided an update on the programs of the LHA and offered feedback on the arena and its service to their members. Mr. Giuliani thanked the staff and the board for their commitment to providing a best-in-class facility to their members.

Mr. Baker and the board thanked the LHA representatives for their feedback and for taking the time to attend the meeting.

Guests from the LHA departed the meeting at 8:03PM

Request for Conflict of Interest

- No conflicts declared.

Adoption of Minutes of Prior Meeting

- Mr. Baker called for any questions on or corrections to the minutes of the board meeting held October 23, 2024.
- No questions or corrections.

Motion to approve the minutes moved by Mr. Teguh, seconded by Ms. Ivory-Smith.

CARRIED

Report of the Chair

- Mr. Baker, on behalf of Mr. Asano, advised that the nominating committee had received multiple, uncontested nominations for Mr. Chan to the position of Treasurer. Mr. Chan accepted the nomination.

Motion to accept the acclamation of Mr. Chan as treasurer moved by Mr. Baker and seconded by Mr. Teguh.

CARRIED

- Mr. Baker asked board members to confirm their completion of the mandatory DEI training.

Report of the Director of Operations.

- Mr. Mackay provided a report on the building operations

- The board received an update on the status of the capital project, with Mr. Mackay noting that the closure would impact Rink B and the William Lea Room from April 22, 2025, through December 31 2025; and that work on the WLR roof would commence and be completed in December 2024 without interruption to our services.
- Mr. Mackay advised that the CIMCO facilities conference in Edmonton was very valuable.

Report of Director of Business & Finance

- Ms. Smith summarized the October and YTD financial results.
Motion to receive the October 2024 monthly financial reports moved by Mr. Teguh and seconded by Mr. Baker.
CARRIED
- Ms. Smith provided an update in the 2023 audit: we are awaiting final materials from Grant Thornton (due 11-26) and then Scalability will prepare the financial statements.
- Ms. Smith advised that spring summer ice requests are due on Monday Dec 2 after which the schedules will be built. The only significant predicted conflict will be the last two weeks of August which are high demand for camps.
- The ice permit requests to the City (from the user groups) for fall 2025-winter 2026 are due November 29th. Impact of Rink B closure needs to be addressed at the City level in the permit offices.

Report of the Chair of Operations & Community Relations Committee

- Ms. Ivory Smith provided an update on the committee meeting where members discussed the possible need for a policy on on-site fundraising. More research to be done and this will return to the board with a recommendation
- Following the hall of fame event, a former board member offered to purchase, frame and mount a Pete Conacher jersey for installation at the arena. Committee to investigate space availability and, if suitable, plan for its installation post-construction
- Ms. Ivory-Smith provided an update on the Remembrance Day event. Mr. Baker thanked Ms. Ivory-Smith for her excellent work organizing the event.

New Business

- Ms. Mackenzie said the Hall of Fame event was well attended and thanked those who were able to make it.

Next Meeting

The next board meeting to be held December 18, 2024, at 7:15PM

Motion to adjourn meeting at 9:10PM, moved by Mr. Baker, seconded by Mr. Chan.
CARRIED