

**Leaside Memorial Community Gardens
Board of Management Meeting Minutes
April 23, 2025 @ 7:15pm by Zoom and in-person**

Minutes #846

Attendees: Matt Baker (Chair), Edmund Chan (Treasurer), Janice Ivory-Smith (Chair, Operations/Community Relations Committee), Glenn Asano, Lisa Villeneuve (by Zoom), Lani Uyeno (by Zoom), Shawn Mackay (LMCG Management), Andrew Grams (PF&R Representative),

Regrets: Dan Teguh, Jennifer Smith, Councillor Rachel Chernos Lin,

Call to Order:

Mr. Baker called the meeting to order at 7:21PM

Request for Conflict of Interest

- No conflicts declared.

Adoption of Minutes of Prior Meeting

- Mr. Baker called for any questions on, or corrections to, the minutes of the board meeting held March 26, 3035/

Motion to approve the Board of Management meeting minutes from March 26, 2025. Moved by
Mr. Chan and seconded by Ms. Ivory-Smith

CARRIED

Report of the Chair

- Mr. Baker updates that 4 new board members had been selected by the City and were going to North York council for appointment. New members would join the board effective May 23rd, 2025.
- Mr. Baker thanked Ms. Ivory-Smith, Ms. Mackenzie, and Mr. Asano for their service and contributions as their terms will come to an end on May 22nd.
- Mr. Baker provided an update on the strategic planning session, and advised that Ms. Ivory-Smith had provided a contact for a facilitator. The plan remains to meet over two sessions and discuss board roles, staffing, and community outreach among other items. Potential dates in June or September to allow new board members to attend. Mr. Baker extended the invitation to the departing board members.

Ms. Uyeno joined via zoom at 7:29PM.

Report of the Director of Operations.

- Mr. Mackay provided an update on operations and HR

- Mr. Mackay proposed flooring replacement in the main office and on the main stairwell and recommended using the remaining fundraising dollars from the EYF and supplementing the balance from the operating funds of the facility. Multiple quotes received with one deemed superior, with a total cost of \$15,400 +HST.

Motion to approve the expenditure of \$15,400 +HST toward new flooring in the main office and on the main staircase, moved By Mr. baker and seconded by Ms. Ivory-Smith.

CARRIED

Motion to request the remaining fundraising dollars from the East York Foundation to offset the flooring costs, moved by Mr. Baker and seconded by MR. Asano.

CARRIED

Report of the Treasurer and Director of Business & Finance

- Mr. Chan provided an update on the Director of Business and Finance report.
Mr. Chan updated members on the March financial package, noting only significant past due AR is Branksome College rink board ad.

Motion to receive the March 2025 monthly financial reports moved by Mr. Chan and seconded by Ms. Mackenzie

CARRIED

- Mr. Chan advised that Ms. Smith will be completing the ice allocation process for the major user groups following the three reaching an impasse.
- 2024 Audit has commenced
- Mr. Chan presented the 2026 draft budget and drew attention to the ice rates and the Finance committee's recommendation that they be held flat to prior year, in light of the revenue upside presented by rink B being open in summer 2026.

Motion to approve ice rates held at 2024-25 levels for the 2025-26 season, moved by Mr. Chan and seconded by Mr. Asano.

CARRIED

Report of the Chair of the Operations and Community Relations Committee.

- No report

Report of the Chair of the Safety Committee

- Mr. Mackay advised that the City is reaching an agreement with the East York Foundation for the Pashby Sport Safety Fund to pay for the dasher board upgrades during the capital project.

- Ms. Mackenzie advised that this year's concussion webinar may need to be virtual due to the closure of the William Lea Room.

New Business

- Discussion of the request from the pro shop proprietor, Mr. Krisman, seeking rent relief during the construction period considering the reduction in arena traffic.

Motion to provide the pro shop with rent relief equivalent to a discount of 50% off his contracted rate for a period of 6 months, after which it will be reviewed, moved by Mr. Baker and seconded by Ms. Mackenzie.

CARRIED

- Mr. Baker shared that LMCG logo'd sweaters were being made available to staff, management, and board members.

Next Meeting

The next board meeting to be held May 29, 2025.

Motion to adjourn meeting at 8:39PM, moved by Mr. Baker, seconded by Ms. Mackenzie.

CARRIED