

Agenda

Leaside Memorial Community Gardens

Board of Management Meeting

October 25, 2023, at 7:00pm

1. Calling of the Board meeting to order – **Chair, Mr. David Bannon**
2. Request from the Chair for conflict-of-interest declarations regarding any items on the agenda
3. Reading, Correction, Adoption or Disposition of the Minutes of the Board of Management meeting held on September 13, 2023
4. Report of Officers:
 - A) **Report of Chair/Mr. David Bannon. (15 minutes)**
 - B) **Report of Director of Operations – Mr. Shawn Mackay (10 minutes).**
Questions on Director's Report
 - C) **Report of Director of Business and Finance –Ms. Jennifer Smith (15 minutes)**
Review and Reception of August and September 23 financial packages (JS)
Review of final adjustment to 2024 Operating Budget (JS)
Review of 2023 Q3 Forecast (JS)
Questions on the Director's Report
5. Unfinished Business
Update on Remembrance Day service and receiving the RCAF flag. **Ms. Janice Ivory Smith**
6. New Business
 - a. T.O. Live Figure Skating Show April 2024 **Jennifer Smith**
7. Date of next Board meeting – November 22, 2023
9. Adjournment