

Agenda

Leaside Memorial Community Gardens

Board of Management Meeting

February 26, 2025

1. Calling of the Board meeting to order – Chair, Mr. Matt Baker
2. Request from the Chair for conflict-of-interest declarations regarding any items on the agenda.
3. Reading, Correction, Adoption or Disposition of the Minutes of the Board of Management meeting held on January 22, 2025
4. Report of Officers:
 - A)** Report of the Chair – Mr. Matt Baker. (15 Mins) To include but not limited to:
 - I. 2025 Management Objectives
 - B)** Report of Director of Business and Finance & Chair of Finance Committee – Ms. Jennifer Smith, Mr. Edmund Chan (25 mins) To include but not limited to:
 - I. Presentation of 2023 Audited Financials (Mr. Edmund Chan)
 - II. Request to amend Finance & HR Committee schedule, reverting to monthly (Mr. Edmund Chan)
 - III. Presentation of January 2025 Financials (Ms. Jennifer Smith)
 - i. Motion to receive
 - IV. Items from Director of Finance and Business Report (Ms. Jennifer Smith)
 - i. Questions on Director’s Report
 - ii. Update on COVID deficit treatment and recommended amendment to terms of loan agreement (Ms. Smith)
 - iii. Recommendation of Finance Committee: short term flexible GIC (Mr. Edmund Chan)
 - C)** Report of Director of Operations – Mr. Shawn Mackay (20 minutes). To include but not limited to:
 - I. Questions on Director’s report
 - II. Discussion of possible Labour disruption March 8
 - D)** Report of Community Relations and Operations Committee – Ms. Janice Ivory Smith (10 mins).
5. Unfinished Business
6. New Business
 - a. Safety Committee Update – Ms. Kathleen Mackenzie (5 mins)
7. In Camera Session (if required)
8. Date of next board meeting – March 26, 2025
9. Adjournment