Agenda
Leaside Memorial Community Gardens
Board of Management Meeting
September 23, 2026

1. Calling of the board meeting to order – Treasurer (for Board Chair, Matt Baker), Edmund Chan

2. Request from the Chair for conflict-of-interest declarations regarding any items on the agenda.

3. Reading of the City of Toronto's Land Acknowledgement: *Land Acknowledgement for Toronto: We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.*

4. Reading, Correction, Adoption or Disposition of the Minutes of the Board of Management meeting held on June 24th, 2026.

5. Report of Officers:

A) Report of the Chair – To include but not limited to:

   I. Departure of board member Karin Hwang-Lew and thanks for service

   II. Nomination process for open Officer positions on the Board

   III. Appointments to committees and committee chairs

B) Report Chair of Finance and HR Committee and Director Business and Finance – Mr. Edmund Chan and Ms. Jennifer Smith (30 mins) To include but not limited to the following recommendations from the finance committee meeting:

   I. Recommendation of the Finance Committee to approve the final 2027 operating budget (EC)
   II. Recommendation of the Finance Committee to approve the 2025 audited financial statements (EC)
   III. Report from the Director of Finance and Business (JS)
   IV. Recommendation of the Finance Committee to approve the proposal for the website update and relaunch
   V. Recommendation of the Finance Committee to receive the August/YTD financial reports
   VI. Ad Hoc Hiring Committee Update (BB)

C) Update from Director of Operations (SM) 15 mins

6. Additional Business:
7. In Camera Session:
8. Date of next Board meeting – October 28, 2026
9. Adjournment